Dear Sir/Madam,

The Ministry of Health, in collaboration with the United States Agency for International Development (USAID) and the Pan American Health Organization (PAHO), is conducting an assessment of the Dominica health system – encompassing the public and private sectors. The assessment is being implemented by the Health Systems 20/20 and the Strengthening Health Outcomes through the Private Sector (SHOPS) projects, with assistance from the Ministry of Health and PAHO. A team of consultants will gather information from both public and private sector actors to develop a full sense of the opportunities and constraints on the health system.

The methodology is a rapid, integrated approach to assessing health systems, looking at six components: health financing, health information systems, human resources for health, governance, pharmaceutical management, and service delivery. Special emphasis will also be placed on the current and potential role of the private sector in addressing health needs. Findings will inform stakeholders of critical systems strengths and challenges and facilitate the prioritization of key areas of potential technical assistance provided by United States’ government agencies through the PEPFAR Caribbean Regional Partnership Framework.

To this end, a team of consultants may request an interview with you or a visit to your facility during the week of June 27 – July 1, 2011. For your reference, the names of the team members are listed below.

You are requested to support the team by making all necessary information and staff available during the assessment period. Your input and cooperation is much appreciated and will lead to interventions to strengthen the health system and further engage the private sector to help address the health needs of Dominicans. Thank you in advance for your cooperation and contributions.

Sincerely,

Permanent Secretary [Name]

Assessment Team Members:

Ms. Sara Sulzbach Team Leader; Private Sector Lead
Ms. Kylie Ingerson Team Coordinator
Mr. Michael Rodriguez Health Information
Dr. Alan Fairbank Health Financing
Ms. Shirley Augustine Service Delivery
Mr. Michael Hainsworth Human Resources for Health
Mr. Taylor Williamson Governance & Supply Chain